**ONE INTERNATIONAL SCHOOL PERSONAL CARE POLICY**

* All children receiving personal care support will be treated with dignity and respect, AT ALL TIMES.
* Children will be given the choice, and where appropriate the right, to make their own decisions how, where and when personal care is given.
* The children have the right to be safe, private and to do as much independently as they wish.
* Staff must inform the child how they will assist them and ensure this is acceptable where possible.
* EYFS parents are expected to provide one packet of nappies/pull-ups (if required) on registration. This supply will be maintained, as staff will inform parents through their Tapestry account that stocks are running low.
* At no time will a single member of staff be locked or behind a closed door with an individual child whilst offering support with personal care.

**HEALTH, HYGIENE AND SAFETY MEASURES**

* Staff will ensure they use appropriate and provided resources for each individual child – gloves, aprons, nappies/diapers, clean clothing, own wipes (where provided)
* Disposal and removal of soiled items will be undertaken sensitively and appropriately. Soiled clothing will be placed in 2 bags and placed in the child’s school bag.
* Contaminated areas will be cleaned immediately and other children kept away until the area is dry.
* Red cloths and designated mops will be used. All cleaning materials will then be removed and appropriate cleaning of same will be undertaken. Examples include: sending cloths for cleaning and soaking mops. Where necessary (heavy soiling), items will be disposed of and replacements ordered.