



ONE International Middle School
Enrollment Handbook
2018 -2019

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ONE International School Admissions Policy

ONE I.S. welcomes children from all backgrounds and believes that diversity enhances children’s social and educational experience. Registration is available throughout the year, with those children who are unable to access a place immediately, put on our waiting list for consideration at a later date. Where places become available, children on the waiting list who are within the admission age range will be offered a place based on the date they registered – so the earlier the better!



During step three of our admissions process, the following documents will need to be provided as part of the Registration and Permissions Forms.

- **A copy of the child’s birth certificate**
- **A copy of the passport showing:**
 - **Applicant’s picture, date of birth and passport number**
 - **Issuance and expiry date**
 - **Current Immigration Status-** Please submit a copy of the primary parent visa and the students(s) visa must be submitted. Please note that students must have a valid temporary/permanent resident visa to study in the Philippines. Tourist visas are NOT acceptable for continued study at ONE I.S.
- **A non-refundable registration fee of 10,000php/per child**

We are currently accepting applications for the classes listed below:*

ONE International Admission Ages and Classes			
Stage	Class	Age Range	Admission Age
Key Stage 3	Year 7	11-12 years	11 years old before September 1st
Key Stage 3	Year 8	12-13 years	12 years old before September 1st

Prior to admission, all relevant forms must be completed and necessary paperwork submitted. Your child will then either be offered a place or included on the waiting list.

*Students who are outside these ages may be considered on an individual basis. Please contact the school to enquire.

ONE International Middle School Fees

A. Tuition Fees*

PERSONALISED FEES PROGRAMME AVAILABLE ON REQUEST

All fees are inclusive of: facility access, entrance and progress exams, assessments, specialist equipment for all subjects, course materials, materials, resources, subject-specialist teachers, snacks, lunch, drinks and local day trips.

* A discount will be offered for Early Bird applications, sibling applications and some referrals. Please contact the school to find out if you are entitled to any of these discounts. Discounts are calculated on an individual basis and can vary by circumstance.

B. School Bus Fees (Non-mandatory)

NORTH BOUND JOURNEY - DUM	Fees	SOUTH BOUND JOURNEY - ZAM	Fees
Dumaguete - School	85php each/way	Zamboanguita - School	85php each/way
Bacong - School	60php each/way	Malatipay - School	60php each/way
Dauin - School	35php each/way	Maayong Tubig - School	35php each/way

C. Uniform Fees

OPTION 1 – ONE International Middle School Uniform Packages 11-12years 2018-2019		
No. of Items	Item Description	Package Price
2	ONE International School Shirts	1,232php
2	ONE International School Shorts	1,414php
2	ONE International School PE T-shirt	909php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		5,001php
3	ONE International School Shirts	1,848php
3	ONE International School Shorts	2,120php
2	ONE International School PE T-shirt	909php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		6,323php
5	ONE International School Shirts	3,080php
5	ONE International School Shorts	3,534php
2	ONE International School PE T-shirt	909php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		8,969php

OPTION 2– ONE International Middle School Uniform Packages 11-12years 2018-2019		
No. of Items	Item Description	Package Price
2	ONE International School Shirts	1,232php
2	ONE International School Skirts	1,568php
2	ONE International School PE T-shirt	909php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		5,155php
3	ONE International School Shirts	1,848php
3	ONE International School Skirts	2,352php
2	ONE International School PE T-shirt	909php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		6,555php
5	ONE International School Shirts	3,080php
5	ONE International School Skirts	3,920php
2	ONE International School PE T-shirt	909php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		9,355php

OPTION 1 – ONE International Middle School Uniform Packages 12-13years 2018-2019		
No. of Items	Item Description	Package Price
2	ONE International School Shirts	1,311php
2	ONE International School Shorts	1,493php
2	ONE International School PE T-shirt	982php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		5,272php
3	ONE International School Shirts	1,967php
3	ONE International School Shorts	2,240php
2	ONE International School PE T-shirt	982php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		6,675php
5	ONE International School Shirts	3,278php
5	ONE International School Shorts	3,733php
2	ONE International School PE T-shirt	982php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		9,479php

OPTION 2 – ONE International Middle School Uniform Packages 12-13years 2018-2019		
No. of Items	Item Description	Package Price
2	ONE International School Shirts	1,311php
2	ONE International School Skirts	1,648php
2	ONE International School PE T-shirt	982php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		5,427php
3	ONE International School Shirts	1,967php
3	ONE International School Skirts	2,472php
2	ONE International School PE T-shirt	982php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		6,907php
5	ONE International School Shirts	3,278php
5	ONE International School Skirts	4,119php
2	ONE International School PE T-shirt	982php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	200php
1	ONE International School PE Bag	195php
Total		9,865php

ONE International Middle School Individual Uniform Prices 2018-2019		
No. of Items	Item Description	Package Price
11-12years 2018-2019		
1	ONE International School Shirt	612php
1	ONE International School Shorts	707php
1	ONE International School Skirt	784php
1	ONE International School PE T-shirt	455php
1	ONE International School PE Shorts	511php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	225php
1	ONE International School PE Bag	210php
12-13years 2018-2019		
1	ONE International School Shirt	656php
1	ONE International School Shorts	747php
1	ONE International School Skirt	824php
1	ONE International School PE T-shirt	491php
1	ONE International School PE Shorts	551php
1	ONE International School Hat	540php
1	ONE International School Water Bottle	225php
1	ONE International School PE Bag	210php

Notes:

Tuition Fees:

- Tuition fees are invoiced monthly (11payments), termly (3 payments) or annually (1 payment).
- The school will accept payment in PHP, American Dollars or Pounds Sterling. Payments made in American Dollars or Pounds Sterling will be based on the Atmosphere payment exchange rate, with an additional 2% mark up to cover conversion costs.
- The full month, term or annual tuition fee is required to be settled, irrespective of the length of time the child will spend in school, during any of the given periods. However, any child admitted throughout the term will be invoiced on a pro-rata basis for the remaining weeks of the month/term.

Where to Pay:

All ONE International School fee payments can be made directly to our accounts team located at ONE I.S. reception desk. Parents will receive an invoice of school fees for each child with a breakdown of the total cost. Payments are payable in cash, by cheque, credit card (subject to a 3% fee) or direct bank transfer to the school's account.

- For payments made by cheques, please make the cheque payable to:
ATA Dauin Realty Corp.
- Or alternatively, if you wish to pay via a direct bank transfer please do so using the following details:

Bank Name: **Bank of the Philippine Islands (BPI)**

Bank Address: **Dgte. San Jose Branch, Units 1&2 Uymatiao Bldg. San Jose St., Dgte City**

Account Name: **ATA DAUIN REALTY CORP**

Account Number: **9211-0025-97**

Swift Code: **BOIPHMM**

Please email a copy of the transaction receipt with the invoice number in the "subject heading" to rolyn@oneinternationalschool.com or hand in a copy of the transaction receipt directly to ONE INTERNATIONAL SCHOOL RECEPTION BETWEEN 8:00 AM AND 5:00 PM and look for ROLYN

All payments must be made within 14 days of the invoice date. If payment is not received on or before the 14th day, then a charge of 500 PHP interest per day with will be added to the billing. After a further 14 days of non-payment (28 days after invoicing) your child/ren will not be permitted to attend class until full payment is made.

D. Middle School Curriculum and Educational Ethos

At One International Middle School, students will be taught in the style of an English high school. This means they will each have a subject timetable and will move between classes but most importantly, there will be a subject-specialist teacher in the classrooms. The curriculum will include English, Maths, Science, Humanities, Physical Education, Languages, ICT and Art & Design Technology. On top of these timetabled classes will be Personal, Social and Health Education plus a selection of extra-curricular options. These will all be delivered following the IGCSE course specification, which is Cambridge accredited and internationally recognised. These courses then progress into the new IGCSE with the 1-9 grading system starting in year 9.

Please find below a brief description of the subjects mentioned above.

English offers a dual award split into two areas, language and literature. The language element focuses on speaking, listening and writing, with the literature element focusing on reading and analysing. One International will be offering the International Course, which is specifically targeted to international students and designed to cater to a varied cohort of English and non-English speakers.

Maths covers the four standard study areas: algebra and calculus, shape and space, numeracy and data. All elements will follow the structure of teach, practice and apply and will follow the Cambridge accredited course for KS3, at middle school level.

Science is a triple award of Biology, Physics and Chemistry. Again, this is the KS3 course for middle schools, which leads to the IGCSE courses in upper school.

Humanities is an adapted scheme of work in the first year tailored to our students. We will be covering the first modules of the KS3 courses in History, Geography and Religious Education. History and Geography will be part of the options selection at upper school level.

To promote a well-rounded curriculum in PE, we will be inviting specialists in particular areas of the subject (including, but not limited to, dance, athletics and team games). There will be a good variety of guest teachers throughout the year. On-site facilities continue to be developed, with a team games pitch being the initial focus in the expansion of our current sports ground. Should this be ongoing then an alternative location will be utilised.

In Art & Design Technology, there will be a standard first year curriculum for all students. Incorporated into this will be Fine Art, working in various different mediums and CAD. Similar to History and Geography, this is also an option subject at Upper School level for all students who continue with us.

We will also be offering a language in year 7 and 8. This will be a guest teacher in Spanish.

ICT is endemic in modern society and we feel very strongly about incorporating this into our curriculum. It will also be prominent in many lessons too. We are asking for students to come to class with their own laptop, and an android tablet is strongly advised.

Compulsory Laptop Advisory

It is compulsory for all students to have at least Core i3 with 4 GB of RAM and Windows 7 or above, with access to Microsoft Office. It will need to have Wi-Fi access and run at a good processing speed, for this reason we suggest a reasonably new Acer, HP, Lenovo or Samsung model. If you would like any more information, please do contact the school for any more help with this.

We also advise that students have an android tablet in school. This is non-compulsory, but please be aware that access to their own personal tablet will be highly beneficial in class.

E. ONE International School Holiday List – Full Year Overview 2018-2019

Term	Start From	Finish On
Term 1 Overview	Monday 10 th September 2018	Friday 12 th October 2018
	1st HALF TERM BREAK	
	Monday 22 nd October 2018	Friday 14 th December 2018
CHRISTMAS HOLIDAYS		
Term 2 Overview	Monday 7 th January 2019	Friday 8 th February 2019
	2nd HALF TERM BREAK	
	Monday 18 th February 2019	Wednesday 17 th April 2019
EASTER HOLIDAYS		
Term 3 Overview	Monday 6 th May 2019	Friday 28 th June 2019
SUMMER HOLIDAYS		

Please be aware that the above UK holiday timetable has been amended to incorporate statutory Philippine holidays with minimal disruption to the weekly routine. Changes made at Government level must be adhered to, where we are informed of these, we will provide you with as much advanced notice as possible.

Please do not hesitate to contact us if you have any questions

Many thanks



Miss Jennifer Hoggard
Manager & Head Teacher

